

**Application Procedures for Kumamoto University 2021 - 2022**  
**Short-Term Exchange Program**  
**(Postgraduate Students, Fall Semester 2021)**

**1. Application Procedure**

**【Step1】 Confirmation**

Kumamoto University will attempt to find and match with a prospective supervisor in the research field of the applicant for him/her. Please note; however, if no prospective supervisor is available to take you in, your application will be turned down.

(1) Please submit following documents via e-mail.

- A) Application Form for Kumamoto University Short-Term Exchange Program (For postgraduate students) \*Fill out EXCEL file
- B) A copy of Academic Record (official transcript from home university)
- C) A copy of test certificate (TOEFL, TOEIC, IELTS, Japanese-Language Proficiency Test)
- D) Detailed Research Schedule and Research Plan

(2) Submission Deadline

**Friday, March 19, 2021**

**【Step2】 Application**

Only eligible applicants who has been successfully matched with a prospective supervisor at Kumamoto University should proceed to this step.

Please prepare and submit required documents to person in charge of overseas study programs at your home university. Documents then should be sent to our International Student Office by your home university's personnel by deadline date. Please note that we do not accept documents submitted to Kumamoto University directly by applicants.

(1) Required Documents

- A) Certificate of Enrollment (issued by home university)
- B) Original Academic Record (official home university transcript)
- C) Letter of Recommendation
- D) Health Certificate
- E) Application for Certificate of Eligibility
- F) Application for the International House
- G) Four photographs (40mm×30mm)
- H) A copy of the first page of applicant's passport
- I) Certificate of financial support

## (2) Submission and Deadline

[Submission Deadline]

Friday, April 16, 2021

(Application documents must arrive at our office in mail no later than above date)

[Where to submit]

Kumamoto University

International Student Office

2-40-1 Kurokami, Chuo-ku, Kumamoto-city

860-8555 JAPAN

TEL: +81-96-342-2103

FAX: +81-96-342-2130

E-mail: [gji-ryugaku@jimu.kumamoto-u.ac.jp](mailto:gji-ryugaku@jimu.kumamoto-u.ac.jp)

## 2. *Student Status at Kumamoto University*

Generally, Kumamoto University accepts postgraduate students as “special research students (non-credits awarded.)” Only if credit awarded is required by student’s home university, status as “special auditors (credits awarded)” will be considered.

The differences between these statuses are as follows;

### (1) **Special Research Student**

Special research students mainly carry out their research projects in their supervisors’ laboratories.

They can attend lectures, seminars, and Japanese classes at their supervisors’ discretions; however, can obtain credits nor academic transcripts from Kumamoto University at the end of their designated study period.

### (2) **Special Auditor**

Special auditors can attend lectures, seminars, and tutorials offered in their graduate school and obtain credits and academic transcripts; however, cannot attend undergraduate lectures.

They can also attend Japanese classes; however, can obtain credits nor academic transcripts for those Japanese classes.

Special auditors need considerably high Japanese language proficiency level because academic achievement is evaluated in the same way as Japanese students.

Note: “Special Auditor” status is not available for Graduate School of Social and Cultural Sciences